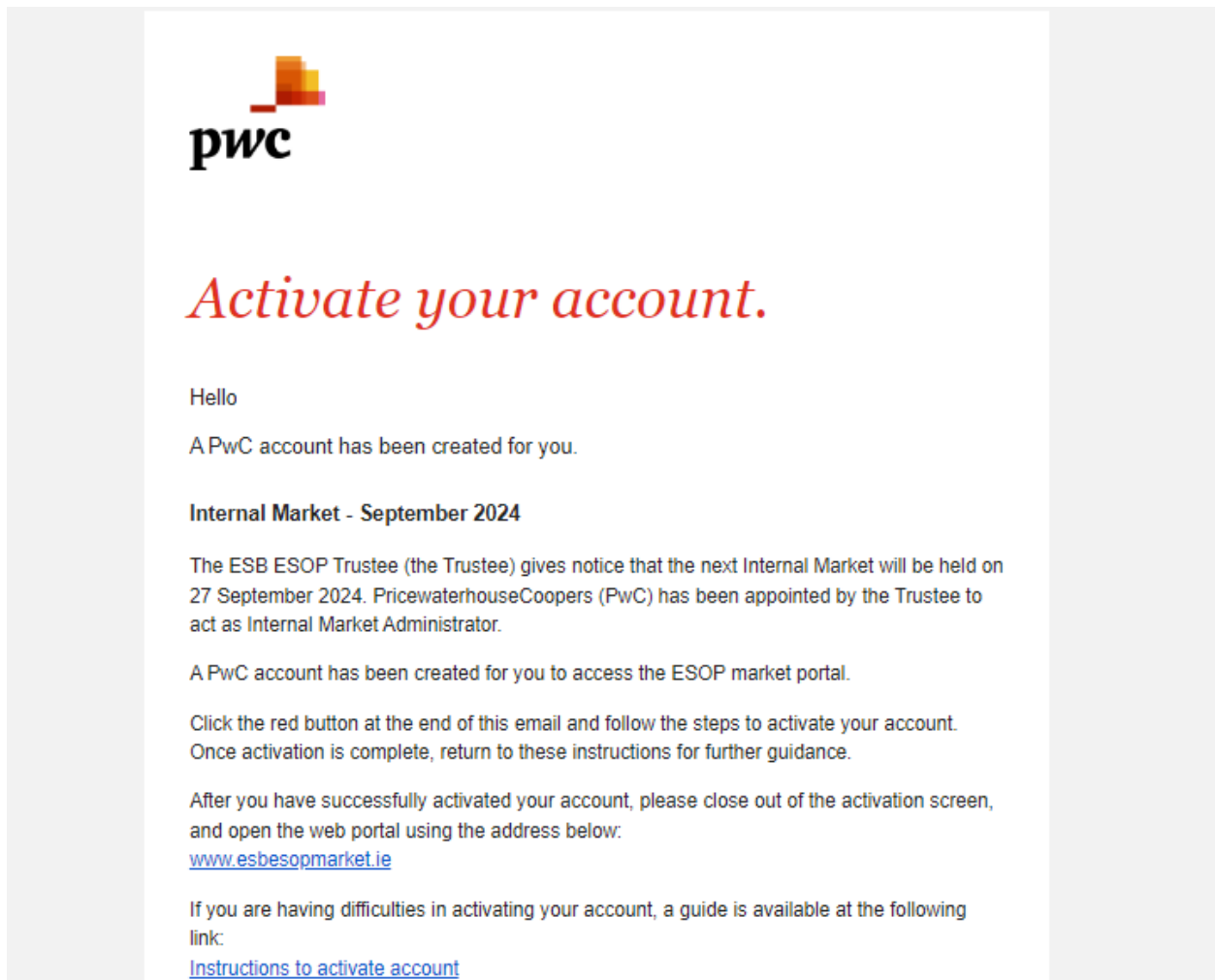


# Guide to Activating Your ESB ESOP Market Portal Account

## Step 1:

Users will receive an email from [no\\_reply@registration.pwc.com](mailto:no_reply@registration.pwc.com) that will contain details related to activating your account and the Internal Market. If email does not appear in your **Inbox**, please check your **Spam** folder for an email from the above email address.

This email will look similar to the example below:



## Step 2:

By scrolling to the bottom of the email users will find an “Activate your account” button. This account activation will be valid for 7 days. If not completed within 7 days, a new account activation link will be sent out.

The activation button will look similar to the one shown below.

Click the button below to activate your account.

**Activate your account**

If you are unable to use the button above, please copy and paste the below URL into your browser.

[https://login-dev.pwcinternal.com/identity/clientAccountActivation?activationToken=v5s52a87TRrShfQUVZI9prepRkUfwkyLueVx9nBjLscqd3fnKxbIESnhnEtDZ7g7M1CAPt3djRPokgzz5QELaibEdkCbtRAnEipjAEWZmfGQNVhqAicjw8qcXJT8gYWN.1723593600000-jason.brownsr+ESOP\\_update4@outlook.com](https://login-dev.pwcinternal.com/identity/clientAccountActivation?activationToken=v5s52a87TRrShfQUVZI9prepRkUfwkyLueVx9nBjLscqd3fnKxbIESnhnEtDZ7g7M1CAPt3djRPokgzz5QELaibEdkCbtRAnEipjAEWZmfGQNVhqAicjw8qcXJT8gYWN.1723593600000-jason.brownsr+ESOP_update4@outlook.com)

*Please do not reply to this automated message. If you need help, or to make changes to the above registration, please request assistance from your PwC contact.*

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### Step 3:

When users click on the 'Activate your account' button they will be instructed to confirm email address, choose a password (obeying rules highlighted in green below), confirm their password, enter their phone number for their one-time verification code and click 'Submit'.

All of these fields will be mandatory to set up an account. Ensure the phone number entered is valid as it will be needed in the next step to verify the account.

When entering the phone number, select the country code in the dropdown (for Ireland this is '+353'), then when entering the phone number in the box on the right-hand side, drop the beginning '0' and continue with entering the phone number.


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## Activate your account

p\*\*\*\*\*4@outlook.com


Confirm email(mandatory)

Choose password (mandatory)



 

- ✔ Minimum 8 characters in length.
- ✔ Does not contain first or last name or email.
- ✔ Satisfy 3 of 4:
  - Contains at least one lowercase letter.
  - Contains at least one uppercase letter.
  - Contains at least one number.
  - Contains at least one of the following: ~ ! @ # \$ % ^ & \* \_ - + = ' | \ ( ) { } [ ] ; : " ' < > , . ? /

Confirm password (mandatory)

✔ Passwords match

Country code (mandatory)	Primary number (mandatory)
<input type="text" value="Ireland (+353)"/> 	<input type="text" value="1 2345 6789"/> 

When entering your phone number, drop the beginning '0'.

Example: For phone number '0831234567', select '+353' on the dropdown on the left hand side, and enter '831234567' on the right hand side box.

#### Step 4:

When the 'Activate your account' details have been submitted, users will be brought to the next step where they can choose to receive their one-time verification code either by text or call.


Click 'Send' after an option is chosen.

## Verify your identity

To verify your identity, we will send a one-time verification code to your phone.


Choose 1:

Text me at \*\*\*\*\*3981.

 If selecting this option, ensure the device can receive text messages.

Call me at \*\*\*\*\*3981.

Send


 [Assistance required](#)

**Step 5:**

Users then enter the code received by text or call and click 'Submit'. You can receive a new one-time verification code by clicking 'Resend code' or can request a new method 'Select different method'.

## One time verification code sent.

Note: This session will time out within 15 minutes.

 I didn't receive a code

**Step 6:**

When the account has been successfully activated, users will receive a message similar to that below confirming this.

You can now close the activation browser/window and then go to the ESB ESOP Market Portal ([www.esbesopmarket.ie](http://www.esbesopmarket.ie)).

**Your account has been activated successfully!**

Please proceed to your application to login.

You may close this browser now.